

**CALHOUN PORT AUTHORITY
REGULAR MEETING
September 12, 2018**

A regular meeting of the Calhoun Port Authority was held on Wednesday, September 12, 2018 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending were:

Commissioner # 1 – Shields “Tony” A. Holladay
Commissioner # 2 – Dell R. Weathersby
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Randy L. Boyd
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members present were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
David Knuckey – Director of Engineering Services
David Roberts – Roberts, Odefey, Witte & Wall
Miranda Malek – Administrative Assistant

Others Present were:

Aaron Martin – NGL Marine
Carl Smith – NGL Marine
Steve Svetlik – NorthStar Midstream
Rob Muil – Texas General Land Office
Mickey Sappington – G&W Engineers, Inc.
Bobby Sparkman – Formosa Plastics Corporation
Pat Cullen – Cullen& Carsner
Jack Wu – Formosa Plastics Corporation
Louis Rubio
Roger Martinez Jr.
Sylvia Ybarra
Johnny Perez
D.D. Turner – *The Wave*
Jessica Priest – *The Advocate*

Agenda Item No. 1: Call to Order:

Board Chair Randy L. Boyd called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Chair Randy L. Boyd.

Agenda Item No 2: Approve the minutes of the Wednesday, August 8, 2018 Regular Meeting and the Thursday, August 30, 2018 Special Meeting.

The Board Members reviewed the minutes of the Wednesday, August 8, 2018 Regular Meeting and the Thursday, August 30, 2018 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the minutes as presented. The motion was seconded by Board Secretary H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 3: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of August 31, 2018:

- 1.) Accounts Receivable Report as of August 31, 2018
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable were 54% current as of August 31, 2018.

Agenda Item No. 4: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the September 12, 2018 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Tony Holladay to approve disbursements and the corresponding transfers for September 12, 2018. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried that the disbursements and the corresponding transfers be approved.

<u>CHECK NO.</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>	
<u>GROSS REVENUE FUND</u>			
2019-004	To Port Operations Fund	\$ 72,876.06	
2019-005	To Port Operations Fund	66,556.08	
2019-007	To Port Operations Fund	312,828.88	
	Total	\$ 452,261.02	
<u>MAINTENANCE AND OPERATIONS FUND</u>			
2019-004	To Port Operations Fund	\$ 4,977.83	
2019-005	To Port Operations Fund	4,250.53	
2019-007	To Port Operations	137.45	
	Total	\$ 9,365.81	
<u>BUSINESS DEVELOPMENT FUND</u>			
2019-007	To Port Operations Fund	\$ 680.85	
	Total	\$ 680.85	
<u>DEPRECIATION & MAJOR REPAIR FUND</u>			
<u>AN/NH3 OPERATING FUND</u>			
2019-007	To Port Operations Fund	\$ 30,934.20	
	Total	\$ 30,934.20	
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$ 493,241.88	
<u>INTERFUND TRANSFERS</u>			
<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
9/12/18	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00

Total

\$7,500.00**Agenda Item No. 5: Port Director's Report.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of August:

That a total of 123 vessels had arrived at the public port facilities during the month of August; 24 deep draft arrivals and 99 inland barges and a total of 260 invoices were issued. Further, that 18 deep draft vessels were already on schedule for September arrival.

Total revenue tons for the month of August were 481,203.0 short tons.

B. NGL loaded out 28 crude oil barges totaling 89,302.4 short tons.

C. Seadrift Coke lightered 4 barges of needle coke totaling 6,629.3 short tons to 1 ship for export.

D. NST loaded out 2 crude oil barges totaling 5,726.2 short tons.

Agenda Item No. 6: Public Comment.

No action was taken on this agenda item.

Agenda Item No. 7: Review and Consideration of Board Members Committee/Conference**Attendance.**

No action was taken on this agenda item.

Agenda Item No. 8: Review and Consideration of Proposed Maintenance and Operations**(M&O) Tax for 2018.**

Members of the Board reviewed copies of the 2018 Certified Totals for Calhoun County and the 2018 Notice of Effective Tax Rate for Calhoun County from Mr. Jesse W. Hubbell, Chief Appraiser of the Calhoun County Appraisal District regarding the 2018 maintenance and operations tax. The tax roll for 2018 for the Calhoun Port Authority had decreased by approximately \$79 million dollars, an approximate 4.0% decrease from the 2017 ad valorem taxable improvements. The decrease was due to an overall decrease in the taxable values in the county. The effective M&O rate for 2018 was calculated to be .001 cents per each \$100 valuation which would return \$20,503.05 in tax revenue for 2018. Pursuant to further review and discussion, a motion was made by Board Member J. C. Melcher, Jr. to adopt the .001 cents per \$100 valuation M&O tax rate for 2018. The motion was seconded by Board Member Tony Holladay and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of the Designation of Port Director Charles Hausmann as the Accredited Delegate and Randy Boyd, Board Chair as the Alternate Delegate of Calhoun Port Authority at the Annual Meeting of the American Association of Port Authorities on Wednesday, October 10, 2018.

The Board Members reviewed a copy of the AAPA form for the Accredited Delegate designation of Charles Hausmann, Port Director as the Accredited Delegate and Mr. Randy Boyd, Board Chair as the Alternate Delegate for the annual meeting of the American Association of Port Authorities. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to designate Port Director Charles Hausmann as the Accredited Delegate and Randy Boyd, Board Chair as the Alternate Delegate of Calhoun Port Authority at the Annual Meeting of the American Association of Port

Authorities on Wednesday, October 10, 2018. The motion was seconded by Board Secretary H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 10: Review and Consideration of Approval of an Easement for Three Pipelines Each being 185.66 Rods in Length for Formosa Plastics Corporation.

The Board Members reviewed a copy of an easement agreement that was prepared by Port General Counsel. The pipelines would be laid underground across the Joslin tract just south of the conveyor to enter the port and go into the existing pipe rack. The easement fee for these three pipelines would be \$30,374.68 for a ten-year period along with a \$2,500.00 administrative fee for document preparation. Pursuant to further review and discussion, a motion was made by Board Member J. C. Melcher, Jr. to approve the easement for three pipelines each being 185.66 rods in length for Formosa Plastics Corporation. The motion was seconded by Board Member Tony Holladay and the motion carried unanimously.

Agenda Item No. 11: Closed Session:

A. As authorized by Tex. Gov't Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: District 5 Board Member Candidates.

Board Chair Randy L. Boyd announced that as Authorized by Tex. Gov't Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: District 5 Board Member Candidates, "No action or consensus would be taken in closed session". The Board convened in Closed Session at 9:13 a.m.

Agenda Item No. 12: Return to OPEN SESSION and take any action deemed necessary based upon discussion in closed session.

The Board adjourned the Closed Session at 9:59 a.m. Board Chair Randy L. Boyd announced that "No action or consensus had been taken in closed session".

Agenda Item No. 13: Review and Consideration of Appointing a Board Member for the Unexpired Term for District 5.

The Board Members reviewed copies of the resumes of Mr. Roger Martinez, Jr., Mr. Johnny Perez and Mr. Louis Rubio for the District 5 position. Board Member Tony Holladay nominated Mr. Johnny Perez for the District 5 position and Board Member J. C. Melcher, Jr. nominated Mr. Louis Rubio. By show of hands, the Board voted 4-1 in favor of appointing Mr. Johnny Perez for the District 5 position.

The regular meeting of the Calhoun Port Authority was recessed at 10:01 am and reconvened at 10:17am.

Port General Counsel David Roberts administered the Oath of Office to Johnny J. Perez as District 5 Board Member at 10:17 am.

Agenda Item No. 14: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:18 a.m. on Wednesday, September 12, 2018.



Randy L. Boyd, Board Chair

ATTEST:



H. C. Wehmeyer, Jr., Board Secretary