

**CALHOUN PORT AUTHORITY
REGULAR MEETING
April 14, 2021**

A regular meeting of the Calhoun Port Authority was held on Wednesday, April 14, 2021 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr. via telephone

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders – Moore Landrey Law Firm
Felicia Harral – Director of Engineering
Miranda Malek – Administrative Assistant

Others attending were:

Chriss Morss – IDE Technologies
Casey Sharp – District 1 Candidate
Steve Gibson – Matagorda Bay Pilots
Michael Harris – Matagorda Bay Pilots
Michael Harris Family
David Adrian – Matagorda Bay Pilots
Kali Venable – *The Advocate*
Tania French – *The Wave* via telephone

Agenda Item No. 1: Call to Order:

Board Chair J. C. Melcher, Jr. called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Member Luis De La Garza.

Agenda Item No. 2: Public Comment.

No action was taken on this agenda item.

Agenda Item No. 3: Approve the minutes of the Monday, March 1, 2021 Special Meeting, the Wednesday, March 10, 2021 Regular Meeting, the Tuesday, March 23, 2021 Special Meeting.

The Board Members reviewed the minutes from the Monday, March 1, 2021 Special Meeting, the Wednesday, March 10, 2021 Regular Meeting, and the Tuesday, March 23, 2021 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the minutes as presented. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 4: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of March 31, 2021:

- 1.) Accounts Receivable Report as of March 31, 2021
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 97% current as of March 31, 2021.

Agenda Item No. 5: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the April 14, 2021 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Tony Holladay to approve disbursements and the corresponding transfers for April 14, 2021. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried that the disbursements and the corresponding transfers be approved.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
GROSS REVENUE FUND		
2021-030	To Port Operations Fund	\$85,134.18
2021-032	To Port Operations Fund	\$71,005.67
2021-033	To Port Operations Fund	\$67,931.60
2021-035	To Port Operations Fund	\$363,498.00
	Total	\$587,569.45
BUSINESS DEVELOPMENT FUND		
2021-035	To Port Operations Fund	\$261.99
	Total	\$261.99
DEPRECIATION & MAJOR REPAIR FUND		
2021-035	To Port Operations Fund	\$46,645.00
	Total	\$46,645.00
AN/NH3 OPERATING FUND		
2021-035	To Port Operations Fund	\$28,452.16
	Total	\$28,452.16
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$662,928.60

INTERFUND TRANSFERS

DATE	FROM	TO	AMOUNT
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4/10/21	AN/NH3 Operating	AN/NH3 Dep M/R	\$7,500.00
	Total		\$7,500.00

Agenda Item No. 6: Port Director's Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of February:

That a total of 45 vessels had arrived at the public port facilities during the month of March; 10 deep draft arrivals and 35 inland barges and a total of 125 invoices were issued. Further, that 9 deep draft vessels were already on schedule for April arrival.

Total revenue tons for the month of March were 130,639.1 short tons. Total throughput for the first three quarters of FY2021 were 2,647,878.3.

B. NGL loaded out 2 crude oil barges totaling 6,623.8 short tons.

C. Harvest loaded out 2 crude oil barges totaling 7,719.4 short tons.

D. Seadrift Coke loaded out 5 barges totaling 7,001.3 short tons to 1 ship for export.

Agenda Item No. 7: Review and Consideration of Approval of Board Members Committee/Conference Attendance.

No action was taken on this agenda item.

Agenda Item No. 8: Closed Session: As Authorized by Tex. Gov't Code §551.087(1); to discuss or deliberate regarding commercial information that the Port has received from a business prospect that the Port seek to have locate, stay, or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations. No discussions or deliberations shall be conducted in the presence of any business prospect, the presence (if any) of which shall be limited to presentation of information relevant to the potential economic development activity and with respect to such information it is of a confidential or business-proprietary nature.

As Authorized by Tex. Gov't Code §551.072 for the purpose of discussion with respect to the purchase, exchange, lease or value of real property. No discussions or deliberations shall be conducted in the presence of any business prospect, the presence (if any) of which shall be limited to presentation of information relevant to the potential economic development activity and with respect to such information it is of a confidential or business-proprietary nature.

As Authorized by Tex. Gov't Code §551.071(2): to seek the advice of its attorney. No discussions or deliberations with legal counsel shall be conducted in the presence of any business prospect or any other third party that may result in waiver of the attorney-client privilege.

Board Chair J. C. Melcher, Jr. announced that As Authorized by Tex. Gov't Code §551.087(1); to discuss or deliberate regarding commercial information that the Port has received from a business prospect that the Port seek to have locate, stay, or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations. No discussions or deliberations shall be conducted in the presence of any business prospect, the presence (if any) of which shall be limited to presentation of information relevant to the potential economic development activity and with respect to such information it is of a confidential or business-proprietary nature.

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As Authorized by Tex. Gov't Code §551.071(2): to seek the advice of its attorney. No discussions or deliberations with legal counsel shall be conducted in the presence of any business prospect or any other third party that may result in waiver of the attorney-client privilege.

"No action or consensus would be taken in closed session". The Board convened in Closed Session at 9:40 a.m. following a 5-minute recess.

Agenda Item No. 9: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 11:15 a.m. Board Chair J. C. Melcher, Jr. announced that "No action or consensus had been taken in closed session".

Agenda Item No. 10: Review and Consideration of a Third Amendments to the Memorandum of Understanding between the Calhoun Port Authority and IDE Americas, Inc.

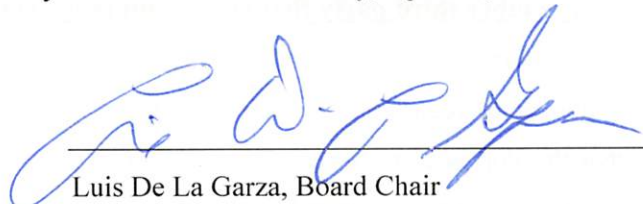
The Board Members reviewed a copy of the presentation from Mr. Chris Morss of IDE. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve a final 6-month extension of the Memorandum of Understanding between the Calhoun Port Authority and IDE Americas, Inc. The motion was seconded by Board Member Luis De La Garza and the motion carried unanimously.

Agenda Item No. 11: Review and Consideration of a Proposal from Mott McDonald to Assist the Calhoun Port Authority with Pipeline Relocation Advisory Services for Pipelines crossing the Matagorda Ship Channel.


The Board reviewed a copy of an interoffice memorandum from the Ports Director of Engineering, Felicia Herral outlining the basic needs of the Port in regards to assistance with the Pipeline Relocation Services for pipelines crossing the Matagorda Ship Channel. The estimated cost of these services was between \$150,000 and \$180,000. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the proposal from Mott McDonald to assist the Port Authority with Pipeline Relocation Advisory Services for Pipelines crossing the Matagorda Ship Channel. The motion was seconded by Board Member Luis De La Garza and the motion carried unanimously

Agenda Item No. 12: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 11:22 a.m. on Wednesday, April 14, 2021.


Luis De La Garza, Board Chair

ATTEST:


Johnny Perez, Board Secretary