

**CALHOUN PORT AUTHORITY
REGULAR MEETING
April 13, 2022**

A regular meeting of the Calhoun Port Authority was held on Wednesday, April 13 2022 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marvin Strakos
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Director of Finance & Administration
Alan Sanders – Law Firm of Alan Sanders
Felicia Harral – Director of Engineering
Miranda Malek – Administrative Assistant

Others attending were:

Carl Smith – NGL
John Buchanan – Point Comfort Towing
John Novitsky – Max Midstream
William Burge – Max Midstream
Lee Padilla – Elk 1 Consulting
Robert Marek – Equipment Share
Jack Wu – Formosa Plastics Corporation
DD Turner – The *Wave*

Agenda Item No. 1: Call to Order:

Board Chair Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance and a prayer was led by Board Chair Luis De La Garza.

Agenda Item No. 3: Public Comment Written or Oral.

No comment was made.

Agenda Item No. 4: Approve the minutes of the Wednesday, March 9, 2022 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, March 9, 2022 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Johnny Perez to

approve the minutes as presented. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of March 31, 2022:

- 1.) Accounts Receivable Report as of March 31, 2022
- 2.) Mr. Hausmann reported to the Board Members that the accounts receivable report specified that the accounts receivable was 94% current as of March 31, 2022.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the April 13, 2022 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Johnny Perez to approve disbursements and the corresponding transfers for April 13, 2022. The motion was seconded by Board Member Jay Cuellar and the motion carried that the disbursements and the corresponding transfers be approved.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
GROSS REVENUE FUND		
2021-073	To Port Operations Fund	\$76,358.37
2021-075	To Port Operations Fund	\$65,996.85
2021-077	To Port Operations Fund	\$1,822,744.13
	Total	\$1,965,099.35
MAINTENANCE & OPERATIONS FUND		
2021-077	To Port Operations Fund	
	Total	
BUSINESS DEVELOPMENT FUND		
2021-077	To Port Operations Fund	\$1,458.24
	Total	\$1,458.24
AN/NH3 OPERATING FUND		
2021-077	To Port Operations Fund	\$151,354.92
	Total	\$151,354.92
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$2,117,912.51

INTERFUND TRANSFERS

DATE	FROM	TO	AMOUNT
4/13/22	AN/NH3 Operating	AN/NH3 Dep M/R	\$7,500.00
	Total		\$7,500.00

Agenda Item No. 7: Port Director's Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of March:

That a total of 87 vessels had arrived at the public port facilities during the month of March; 18 deep draft arrivals and 69 inland barges and a total of 178 invoices were issued. Further, that 17 deep draft vessels were already on schedule for April arrival.

Total revenue tons for the month of March were 285,002.1 short tons. Total throughput for the first 3 quarters of the fiscal year were 3,387,149.0 short tons.

B. NGL loaded out 6 crude oil barges totaling 19,745.7 short tons.

C. Harvest loaded out 2 crude oil barges totaling 7,188.9 short tons.

D. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

E. Army Corps of Engineers Topics were discussed.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee/Attendance, Committee Travel Request.

Pursuant to further review and discussion, a motion was made by Board Member Marty Strakos to approve the Board Members Committee/Attendance meetings. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried.

Agenda Item No. 9: Review and Discuss Committee Reports.

No action was taken on this item.

Agenda Item No. 10: Review and Consideration of a Rate Increase by Point Comfort Towing for Tug Services.

The Board Members reviewed a copy of a letter from Mr. John Buchanan, President of Point Comfort Towing proposing an 8% increase on the base tariff rate which would increase the base rate for Docking/Undocking from \$3,750 to \$4,233.00. In addition, a fee was added for a single tug usage fee and a vessel turning fee. The tonnage fees would remain the same. Pursuant to further review and discussion, a motion was made by Board Member J. C. Melcher, Jr. to approve the rate increase by Point Comfort towing for Tug Services. The motion was seconded by Board Member Dan Krueger and the motion carried with Board Member Jay Cuellar voting against the motion.

Agenda Item No. 11: Review and Consideration of Authorization to Advertise for Bids for the North Peninsula New Office Complex, Fiber Line Extension Project.

The Board reviewed a memo from Port Engineer Felicia Harral discussing the proposed schedule for this project. The project was to run fiber cable from the Port Office's current location to the new office building. Pursuant to further review and discussion, a motion was made by Jay Cuellar to authorize the advertisement for bids for the North Peninsula New Office Complex, Fiber Line Extension Project. The motion was seconded by Board Member Marty Strakos and the motion carried unanimously.

Agenda Item No. 12: Review and Consideration of Adopting Guidelines and Criteria for Granting Tax Abatement.

The Board Members reviewed a copy of the Guidelines and Criteria for Granting Tax Abatement that must be adopted every two years. Pursuant to review and discussion, a motion was made by Board Member Jay Cuellar to adopt the Guidelines and Criteria for Granting Tax Abatement as presented. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

Agenda Item No. 13: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

Board Chair Luis De La Garza announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:36 a.m.

Agenda Item No. 14: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

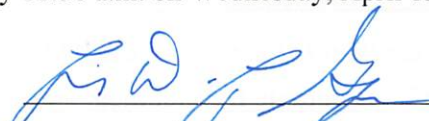
The Board adjourned the Closed Session at 11:56 a.m. Board Chair Luis De La Garza announced that “No action or consensus had been taken in closed session”.

Agenda Item No. 15: Receive Chief Executive Commissioners Comments.

No action was taken on this agenda item.

Agenda Item No. 16: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 11:58 a.m. on Wednesday, April 13, 2022.



 Luis De La Garza, Board Chair

ATTEST:



 Johnny Perez, Board Secretary