

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
May 11, 2022**

A regular meeting of the Calhoun Port Authority was held on Wednesday, May 11, 2022 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos - absent  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – J.C. Melcher, Jr.  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Johnny Perez  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Director of Finance & Administration  
Alan Sanders – Law Firm of Alan Sanders  
Felicia Harral – Director of Engineering  
Miranda Malek – Administrative Assistant

Others attending were:

Carl Smith – NGL  
Aaron Martin – NGL  
Greg Salinas – McCall, Parkhurst & Horton  
Kevin Riggs – Alcoa  
Todd Edwards – Max Midstream  
Azad Cola – Max Midstream  
Jay Park – Max Midstream  
Jack Wu – Formosa Plastics Corporation  
Steve Marwitz  
DD Turner – The *Wave*

**Agenda Item No. 1: Call to Order:**

Board Chair Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge and a prayer was led by Board Chair Luis De La Garza.

**Agenda Item No. 3: Public Comment Written or Oral.**

No comment was made.

**Agenda Item No. 4: Approve the minutes of the Wednesday, April 14, 2022 Regular Meeting and the Wednesday, April 20, 2022 Special Meeting.**

The Board Members reviewed the minutes from the Wednesday, April 14, 2022 Regular Meeting and the Wednesday, April 20, 2022 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Member Dan Krueger to approve the minutes as presented. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

**Agenda Item No. 5: Review of Financial Reports: All Funds.**

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of April 30, 2022:

- 1.) Accounts Receivable Report as of April 30, 2022
- 2.) Mr. Hausmann reported to the Board Members that the accounts receivable report specified that the accounts receivable was 90% current as of April 30, 2022.

**Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the May 11, 2022 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member J. C. Melcher, Jr. to approve disbursements and the corresponding transfers for May 11, 2022. The motion was seconded by Board Secretary Johnny Perez and the motion carried that the disbursements and the corresponding transfers be approved.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
<b>GROSS REVENUE FUND</b>		
2021-078	To Port Operations Fund	\$76,353.06
2021-080	To Port Operations Fund	\$65,888.91
2021-082	To Port Operations Fund	\$991,846.55
	Total	\$1,134,088.52
<b>MAINTENANCE &amp; OPERATIONS FUND</b>		
2021-082	To Port Operations Fund	
	Total	
<b>BUSINESS DEVELOPMENT FUND</b>		
2021-082	To Port Operations Fund	\$10,112.76
	Total	\$10,112.76
<b>AN/NH3 OPERATING FUND</b>		
2021-082	To Port Operations Fund	\$8,140.43
	Total	<u>\$8,140.43</u>

**TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT****\$1,152,341.71****INTERFUND TRANSFERS**

DATE	FROM	TO	AMOUNT
5/11/22	AN/NH3 Operating	AN/NH3 Dep M/R	\$7,500.00
	<b>Total</b>		<b>\$7,500.00</b>

**Agenda Item No. 7: Port Director's Report.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of April:

That a total of 99 vessels had arrived at the public port facilities during the month of April; 26 deep draft arrivals and 73 inland barges and a total of 185 invoices were issued. Further, that 12 deep draft vessels were already on schedule for May arrival.

Total revenue tons for the month of April were 328,986.0 short tons. Total throughput for the first ten months of the fiscal year were 3,716,129.0 short tons.

B. NGL loaded out 4 crude oil barges totaling 12,927.7 short tons.

C. Max loaded out 4 crude oil barges totaling 14,164.0 short tons.

D. Seadrift Coke loaded out 7 barges to 2 ships totaling 12,780.8 short tons.

E. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

**Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee/Attendance, Committee Travel Request.**

Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the Board Members Committee/Attendance meetings. The motion was seconded by Board Member Dan Krueger and the motion carried.

**Agenda Item No. 9: Review and Discuss Committee Reports.**

No action was taken on this item.

**Agenda Item No. 10: Review and Consideration of Approval of the Retention of Harrison, Waldrop & Uherek, L.L.P. for the preparation of the FY2022 Annual Audit Report and Financial Statement.**

The Board Members reviewed a copy of the proposed retention letter from the independent accounting firm of Harrison, Waldrop & Uherek, L.L.P. for preparation of the Fiscal Year 2022 audit report and financial statement for the Port Authority. Pursuant further review and discussion, a motion was made by Board Member Jay Cuellar to approve the retention of Harrison, Waldrop & Uherek, L.L.P. for the preparation of the FY2022 Annual Audit Report and Financial Statement. The motion was seconded by Board Secretary Johnny Perez and the motion carried unanimously.

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Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:29 a.m.

**Agenda Item No. 16: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.**

The Board adjourned the Closed Session at 12:12 a.m. Board Chair Luis De La Garza announced that “No action or consensus had been taken in closed session”.

**Agenda Item No. 17: Review and Consideration of a Lease Agreement with Max Carbon Ventures US, LLC.**

No action was taken on this agenda item.

**Agenda Item No. 18: Receive Chief Executive Commissioners Comments.**

No action was taken on this agenda item.

**Agenda Item No. 19: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 12:13 p.m. on Wednesday, May 11, 2022.

  
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Luis De La Garza, Board Chair

ATTEST:

  
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Johnny Perez, Board Secretary