

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
November 9, 2022**

A regular meeting of the Calhoun Port Authority was held on Wednesday, November 9, 2022 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 2 – Jay Cuellar – via telephone  
Commissioner # 3 – J.C. Melcher, Jr.  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Johnny Perez  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Alan Sanders – Law Firm of Alan Sanders – via telephone  
Felicia Harral – Director of Engineering  
Miranda Malek – Finance Assistant

Others attending were:

Kevin Richardson – 67 Local  
Diane Wilson – San Antonio Bay Waterkeepers  
Steve Gibson – Matagorda Bay Pilots Association  
Michael Harris – Matagorda Bay Pilots Association  
Jack Wu – Formosa Plastics Texas  
DD Turner – The *Wave*

**Agenda Item No. 1: Call to Order:**

Board Chair Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge and a prayer was led by Board Chair Luis De La Garza.

**Agenda Item No. 3: Public Comment Written or Oral.**

Ms. Diane Wilson spoke to the Board concerning the status of the Max Midstream Project.

**Agenda Item No. 4: Approve the minutes of the Wednesday, October 12, 2022 Regular Meeting and the Friday, October 28, 2022 Special Meeting.**

The Board Members reviewed the minutes from the Wednesday, October 12, 2022 Regular Meeting and the Friday, October 28, 2022 Special Meeting. Pursuant to further review and discussion, a

motion was made by Board Member Dan Krueger to approve the minutes as presented. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried unanimously.

**Agenda Item No. 5: Review of Financial Reports: All Funds.**

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of October 31, 2022:

- 1.) Accounts Receivable Report as of October 31, 2022
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 61% current as of October 31, 2022.

**Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the November 9, 2022 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member J. C. Melcher, Jr. to approve disbursements and the corresponding transfers for November 9, 2022. The motion was seconded by Board Secretary Johnny Perez and the motion carried that the disbursements and the corresponding transfers be approved.

<b>TRANSFER NO.</b>	<b>FUND ACCOUNT</b>	<b>AMOUNT</b>
<b>GROSS REVENUE FUND</b>		
2022-014	To Port Operations Fund	\$83,120.85
2022-015	To Port Operations Fund	\$71,776.90
2022-017	To Port Operations Fund	\$255,170.28
	Total	\$410,068.03
<b>MAINTENANCE &amp; OPERATIONS FUND</b>		
2022-017	To Port Operations Fund	91.88
	Total	91.88
<b>BUSINESS DEVELOPMENT FUND</b>		
2022-017	To Port Operations Fund	\$251.90
	Total	\$251.90
<b>AN/NH3 OPERATING FUND</b>		
2022-017	To Port Operations Fund	\$262,702.87
	Total	\$262,702.87
<b>TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT</b>		<b>\$673,114.68</b>

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**INTERFUND TRANSFERS**


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DATE	FROM	TO	AMOUNT
11/9/22	AN/NH3 Operating	AN/NH3 Dep M/R	\$7,500.00
	<b>Total</b>		<b>\$7,500.00</b>

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**Agenda Item No. 7: Reports: Port Director, Engineer & Committees.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 88 vessels had arrived at the public port facilities during the month of October; 25 deep draft arrivals and 63 inland barges and a total of 168 invoices were issued. Further, that 5 deep draft vessels were already on schedule for November arrival.

Total revenue tons for the month of October were 344,931.1 short tons. Total throughput for the first four months of fiscal year 2023 was 1,383,372.3 short tons.

B. Harvest loaded out 2 barge of crude oil totaling 7,099.3 short tons.

C. NGL loaded out 2 barges of crude oil totaling 6,679.3 short tons.

D. Pelorus loaded 4 barges from 1 ship of C-4 Mix totaling 4,981.6 short tons.

E. Max loaded out 2 barges totaling 7,060.9 short tons.

F. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

A. Matagorda Ship Channel Improvement Project updates for October included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

C. South Peninsula Development Project updates included LD-1 Dredging updates, Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

D. North Peninsula Office Complex updates included New Fiber Line & Paving Roadway and Parking Lot updates.

E. Other Port Project Updates included Surveys of INEOS proposed property exchange, AN Vapor Combustion Unit Replacement Project, GCD Gangway Project, Cathodic Protection System, New Access Road for Heavy Lift Dock, Monitor Coating, AEP Interaction, Permitting Updates, Environmental, Social, and Governance Pilot Study, and Various Port Infrastructure projects.

The regular Board Meeting was recessed at 9:31 am for a meeting of the Matagorda Bay Pilots Association. The meeting reconvened at 9:38 am.

**Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.**

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**Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.**

**Agenda Item No. 15: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:48 a.m. on Wednesday, November 9, 2022.

  
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Luis De La Garza, Board Chair

ATTEST:

  
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Johnny Perez, Board Secretary