

**CALHOUN PORT AUTHORITY
REGULAR MEETING
February 8, 2023**

A regular meeting of the Calhoun Port Authority was held on Wednesday, February 8, 2023 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders – Law Firm of Alan Sanders
Felicia Harral – Director of Engineering
Miranda Malek – Finance Assistant

Others attending were:

J.P. Strickland - Alcoa
Steve Marwitz
Tony Belton – Texas General Land Office
Rhonda Cummins – Point Comfort Seafarers Center

Agenda Item No. 1: Call to Order:

Board Chair Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge and a prayer was led by Board Chair Luis De La Garza.

Agenda Item No. 3: Public Comment Written or Oral.

Ms. Rhonda Cummins of the Point Comfort Seafarers Center addressed the Board concerning the new Seafarers Building located on Port premises.

Agenda Item No. 4: Approve the minutes of the Wednesday, January 11, 2023 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, January 11, 2023 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Dan Krueger

to approve the minutes as presented. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of January 31, 2023:

- 1.) Accounts Receivable Report as of January 31, 2023
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 92% current as of January 31, 2023.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the February 8, 2023 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member J. C. Melcher, Jr. to approve disbursements and the corresponding transfers for February 8, 2023. The motion was seconded by Board Secretary Johnny Perez and the motion carried that the disbursements and the corresponding transfers be approved.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
GROSS REVENUE FUND		
2022-020	To Port Operations Fund	\$88,294.54
2022-022	To Port Operations Fund	\$77,857.91
2022-024	To Port Operations Fund	\$547,755.52
	Total	\$713,907.97
MAINTENANCE & OPERATIONS FUND		
2022-024	To Port Operations Fund	
	Total	
BUSINESS DEVELOPMENT FUND		
2022-024	To Port Operations Fund	\$976.72
	Total	\$976.72
AN/NH3 OPERATING FUND		
2022-024	To Port Operations Fund	\$60,207.94
	Total	\$60,207.94
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$775,092.63

INTERFUND TRANSFERS

DATE	FROM	TO	AMOUNT
2/8/23	AN/NH3 Operating	AN/NH3 Dep M/R	\$7,500.00
	Total		\$7,500.00

Agenda Item No. 7: Reports: Port Director, Engineer & Committees.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 58 vessels had arrived at the public port facilities during the month of January; 19 deep draft arrivals and 39 inland barges and a total of 187 invoices were issued. Further, that 8 deep draft vessels were already on schedule for February arrival.

Total revenue tons for the month of January were 377,637.4 short tons. Total throughput for the first seven months of fiscal year 2023 was 2,332,003.1 short tons.

B. Harvest loaded out 2 barges of crude oil totaling 6,644.5 short tons.

C. Seadrift Coke loaded 3 barges from 1 ship of Needle Coke totaling 3,305.8 short tons.

D. NGL loaded out 4 barges totaling 13,542.2 short tons.

E. Max loaded out 4 barges totaling 3,698.7 short tons.

F. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

A. Matagorda Ship Channel Improvement Project updates for December included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

C. South Peninsula Development Project updates included LD-1 Dredging updates, Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

D. Other Port Project Updates included AN Vapor Combustion Unit Replacement Project, GCD Gangway Project, Cathodic Protection System, Monitor Coating, and Various Port Infrastructure projects.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.

Pursuant to further review and discussion, a motion was made by Board Secretary Johnny Perez to approve the Board Members Committee Attendance. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of Approval of the Election Order for the May 6, 2023 Election for Position numbers 2, 3 and 4 and the Contract for Election Services with Calhoun County Elections Administrator Mary Orta.

The Board Members reviewed a copy of the election order of the general election, the contract for election services and the voting equipment lease. Pursuant to further review and discussion, a motion was made by Board Secretary Johnny Perez to approve the Election order for the general election, the contract for election services and the lease for the voting equipment. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 10: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

Board Chair Luis De La Garza announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:24 a.m.

Agenda Item No. 11: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 10:39 a.m. Board Chair Luis De La Garza announced that “No action or consensus had been taken in closed session”.

Agenda Item No. 12: Receive chief Executive and commissioners Comments.

No action was taken on this agenda item.

Agenda Item No. 13: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:41 a.m. on Wednesday, February 8, 2023.


Luis De La Garza, Board Chair

ATTEST:


Johnny Perez, Board Secretary