

**CALHOUN PORT AUTHORITY
REGULAR MEETING
January 10, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, January 10, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos - absent
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – Justin Weaver
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez via telephone
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders –McLeod, Alexander, Powel & Apffel, PC
Felicia Harral – Director of Engineering
Miranda Malek – Manager of Administration

Others attending were:

Steve VanManen – Harrison, Waldrop & Uherek
J. P. Strickland - Alcoa
Tony Bolton – TGLO
Amanda Marek - TGLO
Jack Wu – Formosa Plastics
Steve Marwitz
DD Turner – *The Wave* via telephone

Agenda Item No. 1: Call to Order:

Board Secretary Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was led by Board Member Jay Cuellar and a prayer was led by Board Secretary Luis De La Garza.

Agenda Item No. 3: Public Comment Written or Oral.

No action was taken.

Agenda Item No. 4: Approve the minutes of the Wednesday, December 13, 2023 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, December 13, 2023 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver

to approve the minutes as presented. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of December 31, 2023:

- 1.) Accounts Receivable Report as of December 31, 2023
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 90% current as of December 31, 2023.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the January 10, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Jay Cuellar to approve disbursements and the corresponding transfers for January 10, 2024. The motion was seconded by Board Member Justin Weaver and the motion carried that the disbursements and the corresponding transfers be approved.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
GROSS REVENUE FUND		
	To Port Operations Fund	\$84,714.35
	To Port Operations Fund	\$34,243.79
	To Port Operations Fund	\$74,970.75
	To Port Operations Fund	\$556,049.18
	Total	\$749,978.07
MAINTENANCE & OPERATIONS FUND		
	To Port Operations Fund	
	Total	
BUSINESS DEVELOPMENT FUND		
	To Port Operations Fund	\$566.74
	Total	\$566.74
AN/NH3 OPERATING FUND		
	To Port Operations Fund	\$35,431.64
	Total	\$35,431.64
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$785,966.45

Agenda Item No. 7: Reports: Port Director, Engineer & Committees.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 82 vessels had arrived at the public port facilities during the month of December; 18 deep draft arrivals and 64 inland barges and a total of 169 invoices were issued. Further, that 10 deep draft vessels were already on schedule for January arrival.

Total revenue tons for the month of December were 402,325.5 short tons. Total throughput for fiscal year 2024 was 2,441,824.0 short tons.

B. Max loaded out 4 barges of crude oil totaling 10,821.0 short tons.

C. Harvest loaded out 4 barges of crude oil totaling 10,335.2 short tons.

D. NGL loaded out 2 barges of crude oil totaling 5,437.5 short tons.

E. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

A. Matagorda Ship Channel Improvement Project updates for December included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

C. North Peninsula Projects provided a preliminary drawing of parking lot structures.

D. South Peninsula Development Project updates included Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

E. Other Port Project Updates included AN Vapor Combustion Unit Replacement Project, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Max Energy Carbon Project and Various Port Infrastructure projects.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.

No action was taken on this agenda item.

Agenda Item No. 9: Review and Consideration of Receipt of Audited Financial Statements for Fiscal Year 2022 and all funds of the Calhoun Port Authority as prepared by Harrison, Waldrop & Uherek, LLP Certified Public Accountants.

Mr. Steve Van Manen reviewed the Ports Fiscal Year 2022 audited financial statements and funds with the Board. Pursuant to review and discussion, a motion was made by Board Member Dan Krueger to accept the Audited Financial Statements for Fiscal Year 2022 and all funds of the Calhoun Port Authority as prepared by Harrison, Waldrop & Uherek, LLP Certified Public Accountants. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item 10: Review and Consideration of Retaining Harrison, Waldrop & Uherek, LLP for preparation of the Fiscal Year 2023 Audit Report.

The Board Members reviewed a copy of an engagement letter from Harrison, Waldrop & Uherek, LLP. The estimated cost of the FY 2023 audit was not to exceed \$29,500.00. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the retention of Harrison,

Waldrop & Uherek, LLP for the FY 2023 with a cost not to exceed \$29,500.00. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

Agenda Item No. 12: Review and Consideration of Approval of the 2024 Holiday Schedule for the Employees of the Calhoun Port Authority.

The Board Members reviewed the proposed 2024 Holiday Schedule for the employees of the Calhoun Port Authority. The proposed schedule observes the same holidays as past years and is limited to a total of 11 days. Pursuant to further and discussion, a motion was made by Board Member Justin Weaver to approve the proposed 2024 Holiday Schedule for the employees of the Calhoun Port Authority. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 13: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

Board Secretary Luis De La Garza announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:47 a.m.

Agenda Item No. 14: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 10:33 a.m. Board Secretary Luis De La Garza announced that “No action or consensus had been taken in closed session”.

Agenda Item No. 11: Review and Consideration of a Landowner Authorization Agreement between the Calhoun Port Authority and the National Audubon Society.

No action was taken on this agenda item.

Agenda Item No. 15: Receive Chief Executive and Commissioners Comments.

No action was taken on this agenda item.

Agenda Item No. 16: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:35 a.m. on Wednesday, January 10, 2024.


Johnny Perez, Board Chair

ATTEST:



Luis De La Garza, Board Secretary