

**CALHOUN PORT AUTHORITY
REGULAR MEETING
March 13, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, March 13, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos - absent
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – Justin Weaver
Commissioner # 4 – Luis De La Garza – via telephone
Commissioner # 5 – Johnny Perez
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders –McLeod, Alexander, Powel & Apffel, PC - via telephone
Felicia Harral – Director of Engineering
Miranda Malek – Manager of Administration

Others attending were:

JP Strickland – Alcoa
Rhonda Cummings – Point Comfort Seafarers Center
John Buchanan – Harbor Docking & Towing
Tony Belton - TGLO
DD Turner – *The Wave* via telephone

Agenda Item No. 1: Call to Order:

Board Chairman Johnny Perez called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was led by Board Chairman Johnny Perez and a prayer was led by Board Member Dan Krueger.

Agenda Item No. 3: Public Comment Written or Oral.

Ms. Rhona Cummings with the Point Comfort Seafarers Center provided a quick update to the Board on the status of the Seafarers Center.

Agenda Item No. 4: Approve the minutes of the Wednesday, February 14, 2024 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, February 14, 2024 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to

approve the minutes as presented. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of February 29, 2024:

- 1.) Accounts Receivable Report as of February 29, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 87% current as of February 29, 2024.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the March 13, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Jay Cuellar to approve disbursements and the corresponding transfers for March 13, 2024 with the notation to include a wire transfer to JH Menge for \$31,985.13 and to remove check number 36698 to RLB Contracting and the corresponding transfer in the amount of \$219,152.47. The motion was seconded by Board Member Dan Krueger and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
	GROSS REVENUE FUND	
	To Port Operations Fund	\$86,505.77
	To Port Operations Fund	\$78,456.55
	To Port Operations Fund	\$265,869.52
	Total	\$430,831.84
	MAINTENANCE & OPERATIONS FUND	
	To Port Operations Fund	\$93.66
	Total	\$93.66
	BUSINESS DEVELOPMENT FUND	
	To Port Operations Fund	\$25.73
	Total	\$25.73
	AN/NH3 OPERATING FUND	
	To Port Operations Fund	
	Total	_____

TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT

\$430,951.23

Agenda Item No. 7: Reports: Port Director, Engineer & Committees.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 81 vessels had arrived at the public port facilities during the month of February; 19 deep draft arrivals and 62 inland barges and a total of 178 invoices were issued. Further, that 11 deep draft vessels were already on schedule for March arrival.

Total revenue tons for the month of February were 366,477.2 short tons. Total throughput for fiscal year 2024 was 3,174,686.5 short tons.

B. Harvest loaded out 4 barges of crude oil totaling 7,442.4 short tons.

C. Seadrift Coke loaded 5 barges of needle coke to 1 ship for 8,273.4 short tons.

D. PGB Group brought in 25,353.0 short tons of Portland Cement on 1 ship.

E. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

A. Matagorda Ship Channel Improvement Project updates for December included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

C. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.

D. South Peninsula Development Project updates included Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

E. Other Port Project Updates included AN Vapor Combustion Unit Replacement Project, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Max Energy Carbon Project and Various Port Infrastructure projects.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.

Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the Board Members committee attendance expense. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of Approval of a Rate Increase by Harbor Docking and Towing.

The Board Members reviewed a copy of a letter received from John Buchanan with Harbor Docking and Towing requesting a rate increase for tug services here at the Calhoun Port Authority. The tug company is requesting an 8% increase bringing the docking/undocking fee from \$4,006.00 to \$4,326.00 and berth shifting \$4,223.00 to \$4,561.00. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve an 8% increase for Harbor Docking and Towing. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

Agenda Item 10: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

Board Chair Johnny Perez announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:51 a.m.

Agenda Item No. 11: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 11:10 a.m. Board Chair Johnny Perez announced that “No action or consensus had been taken in closed session”.

Agenda Item No. 12: Review and Consideration of a Final Payment to RLB Contracting, Inc. on the Bean Tract Wetland Project.

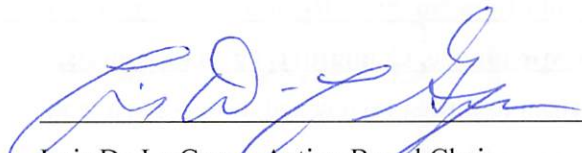
No action was taken on this agenda item.

Agenda Item No. 13: Receive Chief Executive and Commissioners Comments.


No action was taken on this agenda item.

Agenda Item No. 14: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 11:11 a.m. on Wednesday, March 13, 2024.



Luis De La Garza, Acting Board Chair

ATTEST:


Jay Cuellar, Assistant Board Secretary