

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
April 10, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, April 10, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos - absent  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – Justin Weaver  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Johnny Perez  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Alan Sanders – McLeod, Alexander, Powel & Apffel, PC  
Felicia Harral – Director of Engineering – via telephone  
Miranda Malek – Manager of Administration

Others attending were:

JP Strickland – Alcoa  
Tony Belton – TGLO  
Steve Marwitz

**Agenda Item No. 1: Call to Order:**

Board Chairman Johnny Perez called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was led by Board Chairman Johnny Perez and a prayer was led by Board Member Dan Krueger.

**Agenda Item No. 3: Public Comment Written or Oral.**

No action was taken.

**Agenda Item No. 4: Approve the minutes of the Wednesday, March 13, 2024 Regular Meeting.**

The Board Members reviewed the minutes from the Wednesday, March 13, 2024 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the minutes as presented. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

**Agenda Item No. 5: Review of Financial Reports: All Funds.**

Deputy Port Director Forrest Hawes presented the following financial information to the Board

Members for Review:

Fund Balance Report as of March 31, 2024:

- 1.) Accounts Receivable Report as of March 31, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 76% current as of March 31, 2024.

**Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the April 10, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Luis De La Garza to approve disbursements and the corresponding transfers for April 10, 2024 with the exception of check number 36769 to RLB Contracting. The motion was seconded by Board Member Justin Weaver and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
	<b>GROSS REVENUE FUND</b>	
	To Port Operations Fund	\$87,372.50
	To Port Operations Fund	\$75,483.78
	To Port Operations Fund	\$316,679.16
	Total	\$479,535.44
	<b>MAINTENANCE &amp; OPERATIONS FUND</b>	
	To Port Operations Fund	
	Total	
	<b>BUSINESS DEVELOPMENT FUND</b>	
	To Port Operations Fund	\$281.94
	Total	\$281.94
	<b>AN/NH3 OPERATING FUND</b>	
	To Port Operations Fund	
	Total	
	<b>TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT</b>	<b>\$479,817.38</b>

**Agenda Item No. 7: Reports: Port Director, Engineer & Committees.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 85 vessels had arrived at the public port facilities during the month of March; 18 deep draft arrivals and 67 inland barges and a total of 149 invoices were issued. Further, that 8 deep draft vessels were already on schedule for April arrival.

Total revenue tons for the month of March were 381,063.0 short tons. Total throughput for fiscal year 2024 was 3,555,749.5 short tons.

B. Harvest loaded out 4 barges of crude oil totaling 7,450.5 short tons.

C. Seadrift Coke loaded 4 barges of needle coke to 1 ship for 6,626.1 short tons.

D. NGL loaded out 2 barges of crude oil totaling 4,350.3 short tons.

E. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting, making water line repairs and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

A. Matagorda Ship Channel Improvement Project updates for December included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

C. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.

D. South Peninsula Development Project updates included Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

E. Other Port Project Updates included AN Vapor Combustion Unit Replacement Project, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Max Energy Carbon Project, TXDOT Maritime project and Various Port Infrastructure projects.

**Agenda Item No. 8: Review and Consideration of Approval of Board Members**

**Committee Attendance, Committee Travel Requests.**

No action was taken.

**Agenda Item No. 9: Review and Consideration of Ratifying the Resolution with TXDOT**

**Corrected Showing the Port Receiving \$1,045,610 from the Maritime Infrastructure Program.**

The Board Members reviewed a copy of the revised Resolution reflecting the change of the dollar amount in the fourth paragraph from \$1,017,075 to \$1,045,610. This increases the monies awarded to the Port by \$28,535. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar approving the ratification of the Resolution with TXDOT showing the Port receiving \$1,045,610 from the Maritime Infrastructure Program. The motion was seconded by Board Secretary Luis De La Garza and the motion carried unanimously.

**Agenda Item No. 10: Review and Consideration of a Proposal for Step 10 of Contract, proposal to Perform Consulting Services for Mitigation Site Design, Bidding & Construction Monitoring QEA.**

The Board reviewed a copy of the previously board approved proposal from Belaire Environmental, Inc. for planting and monitoring the Bean Tract wetlands. The previously approved proposal designated \$260,000 to \$300,000 for planting and monitoring of the wetlands. Anchor QEA provided another proposal for the planting and monitoring with the total coming to \$295,737.83 which

falls within the estimate provided by Belaire. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the proposal for consulting services for mitigation site design, bidding & construction monitoring QEA and to amend the corresponding budget line items. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item 11: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:**

**Section 551.071 – Attorney Consultation**

**Section 551-072 – Real Property Transactions**

**Section 551.087 – Economic Development Negotiations**

Board Chair Johnny Perez announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:43 a.m.

**Agenda Item No. 12: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.**

The Board adjourned the Closed Session at 10:32 a.m. Board Chair Johnny Perez announced that “No action or consensus had been taken in closed session”.

Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver to approve check number 36769 for RLB Contracting without releasing RLB from any remaining punch list items yet to be completed and the Port reserves all further rights under the agreed upon contract. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 13: Receive Chief Executive and Commissioners Comments.**

No action was taken on this agenda item.

**Agenda Item No. 14: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:34 a.m. on Wednesday, April 10, 2024.

  
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 Luis De La Garza, Acting Board Chair

ATTEST:

  
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 Jay Cuellar, Assistant Board Secretary