

**CALHOUN PORT AUTHORITY
REGULAR MEETING
May 8, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, May 8, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – Justin Weaver
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders – McLeod, Alexander, Powel & Apffel, PC
Felicia Harral – Director of Engineering – via telephone
Miranda Malek – Manager of Administration

Others attending were:

Steve Marwitz

Agenda Item No. 1: Call to Order:

Board Chairman Johnny Perez called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was said and a prayer was led by Board Secretary Luis De La Garza.

Agenda Item No. 3: Public Comment Written or Oral.

No action was taken.

Agenda Item No. 4: Approve the minutes of the Wednesday, April 10, 2024 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, April 10, 2024 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to approve the minutes as presented. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of April 30, 2024:

- 1.) Accounts Receivable Report as of April 30, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 79% current as of April 30, 2024.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the April 10, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Justin Weaver to approve disbursements and the corresponding transfers for April 10, 2024. The motion was seconded by Board Secretary Luis De La Garza and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
GROSS REVENUE FUND		
	To Port Operations Fund	\$85,033.73
	To Port Operations Fund	\$75,763.05
	To Port Operations Fund	\$75,025.02
	To Port Operations Fund	\$262,620.77
	Total	\$498,442.57
MAINTENANCE & OPERATIONS FUND		
	To Port Operations Fund	
	Total	
BUSINESS DEVELOPMENT FUND		
	To Port Operations Fund	\$367.43
	Total	\$367.43
AN/NH3 OPERATING FUND		
	To Port Operations Fund	\$21,833.56
	Total	\$21,833.56
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$520,643.56

Agenda Item No. 7: Reports: Port Director, Engineer & Committees.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 81 vessels had arrived at the public port facilities during the month of April; 24 deep draft arrivals and 57 inland barges and a total of 202 invoices were issued. Further, that 11 deep draft vessels were already on schedule for May arrival.

Total revenue tons for the month of April were 394,854.02 short tons. Total throughput for fiscal year 2024 was 3,950,603.5 short tons.

- B. Harvest loaded out 4 barges of crude oil totaling 11,090.8 short tons.
- C. Max loaded 1 barge of crude oil to 1 ship for 3,106.8 short tons.
- D. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting, making water line repairs and continued to do their weekly inspections of port equipment.

Felicia Harral, Port Engineer, reported the following:

- A. Matagorda Ship Channel Improvement Project updates for included PED updates, Pipeline relocation updates, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).
- B. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.
- C. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.
- D. Proposed Liquid Dock 1 (LD-1) Project updates on RAISE Grant Program.
- E. South Peninsula Development Project updates included Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.
- F. Other Port Project Updates included TxDot Maritime Questionnaire, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Max Energy Carbon Project, Ladder replacements, coating of CPA hydrants and Various Port Infrastructure projects.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.

Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver to approve the Board Members committee attendance. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of a License Agreement between the Calhoun Port Authority of D.H. Griffin of Texas.

The Board Members reviewed a copy of the License Agreement between the Calhoun Port Authority and D.H. Griffin of Texas. The agreement is for access to the Joslin Power Plant for demolition. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the presented License Agreement between the Calhoun Port Authority of D.H. Griffin with the noted date change. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

Agenda Item No. 10: Review and Consideration of ratifying Bound Insurance Coverage for May 1, 2024 to April 30, 2025.

The Board reviewed a copy of a spreadsheet that showed the new coverage for the Port along with the expired coverage from last year. The Port paid \$452,698 for coverage last year and this year's coverage cost is \$483,889. This is an approximate 6.8% increase. Pursuant to further review, a motion was made by Board Secretary Luis De La Garza to ratify bound insurance coverage from May 1, 2024

through April 30, 2025. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

Agenda Item No. 11: Review and Consideration of Fiscal Year 2024 Budget Amendment.

The Board Members reviewed a copy of the first proposed fiscal year 2024 budget amendments. Revenues decreased by \$56,749 and expenses increased by \$1,209. The original projected budget was (\$1,441,891) in revenues and the new projected revenues are (\$1,499,850) for a decrease of (\$57,958.40). Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to approve the proposed Fiscal Year 2024 budget amendments. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

Agenda Item No. 12: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

Board Chair Johnny Perez announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 10:00 a.m.

Agenda Item No. 13: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 11:04 a.m. Board Chair Johnny Perez announced that “No action or consensus had been taken in closed session”.

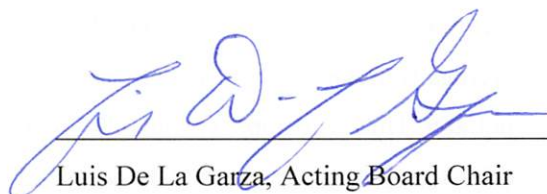
Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver to approve the submittal of the PDIP by the deadline of Friday, May 8, 2024. The motion was seconded by Board Member Marty Strakos and the motion carried unanimously.

Agenda Item No. 14: Receive Chief Executive and Commissioners Comments.

No action was taken on this agenda item.

Agenda Item No. 15: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 11:09 a.m. on Wednesday, May 8, 2024.


Luis De La Garza, Acting Board Chair

ATTEST:



Jay Cuellar, Assistant Board Secretary

**CALHOUN PORT AUTHORITY
REGULAR MEETING
June 12, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, June 12, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – Justin Weaver
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez via telephone
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Alan Sanders –Dinsmore & Shohl, LLP - via telephone
Felicia Harral – Director of Engineering – via telephone
Miranda Malek – Manager of Administration

Others attending were:

D.D. Turner – The *Wave* via telephone
Mike Dodson – WSP
Blair Garcia – WSP
Doreen Mata – TGLO
Mike Harris – Matagorda Bay Pilots
Steve Svetlik – Max Midstream
J.P Strickland – Alcoa
David Adrian – Matagorda Bay Pilots
Rhonda Cummins – Point Comfort Seafarers Center
Steve Marwitz

Agenda Item No. 1: Call to Order:

Board Secretary Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was said and a prayer was led by Board Member Dan Krueger.

Agenda Item No. 3: Public Comment Written or Oral.

No action was taken.

Agenda Item No. 4: Approve the minutes of the Wednesday, May 8, 2024 Regular Meeting.