

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
July 10, 2024**

A regular meeting of the Calhoun Port Authority was held on Wednesday, July 10, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – Justin Weaver  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Johnny Perez via telephone  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Alan Sanders –Dinsmore & Shohl, LLP - via telephone  
Felicia Harral – Director of Engineering  
Miranda Malek – Manager of Administration

Others attending were:

D.D. Turner – The *Wave* via telephone  
Mike Harris – Matagorda Bay Pilots  
Steve Svetlik – Max Midstream  
Jack Wu – Formosa Plastics  
Steve Marwitz

**Agenda Item No. 1: Call to Order:**

Board Secretary Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was said by Board Member Jay Cuellar and a prayer was led by Board Secretary Luis De La Garza.

**Agenda Item No. 3: Public Comment Written or Oral.**

No action was taken.

**Agenda Item No. 4: Approve the minutes of the Wednesday, June 12, 2024 Regular Meeting.**

The Board Members reviewed the minutes from the Wednesday, June 12, 2024 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve

the minutes as presented. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

**Agenda Item No. 5: Review of Financial Reports: All Funds.**

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of June 30, 2024:

- 1.) Accounts Receivable Report as of June 30, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 75% current as of June 30, 2024.

**Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the July 10, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Chair Johnny Perez to approve disbursements and the corresponding transfers for July 10, 2024. The motion was seconded by Board Member Jay Cuellar and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
	<b>GROSS REVENUE FUND</b>	
	To Port Operations Fund	\$87,787.87
	To Port Operations Fund	\$71,832.17
	To Port Operations Fund	\$304,014.53
	Total	\$463,634.57
	<b>MAINTENANCE &amp; OPERATIONS FUND</b>	
	To Port Operations Fund	
	Total	
	<b>BUSINESS DEVELOPMENT FUND</b>	
	To Port Operations Fund	\$24.18
	Total	\$24.18
	<b>AN/NH3 OPERATING FUND</b>	
	To Port Operations Fund	
	Total	
	<b>TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT</b>	<b>\$463,658.75</b>

**Agenda Item No. 7: Reports: Port Director, Engineer & Committees.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 80 vessels had arrived at the public port facilities during the month of June; 12 deep draft arrivals and 68 inland barges and a total of 163 invoices were issued. Further, that 11 deep draft vessels were already on schedule for July arrival.

Total revenue tons for the month of June were 263,612.4 short tons. Total revenue tons for fiscal year 2024 was 4,552,009.2 short tons.

B. Seadrift Coke loaded 5 barges to 1 ship of needle coke for 8,250.0 short tons.

C. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting, making water line repairs and continued to do their weekly inspections of port equipment.

Charles R. Hausmann, Port Director reported on behalf of Felicia Harral, Engineering Director:

Matagorda Ship Channel Improvement Project updates for PED, Pipeline relocation, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

A. Matagorda Ship Channel, FY 2021 Maintenance Dredging update.

B. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.

C. Proposed Liquid Dock 1 (LD-1) Project updates on RAISE Grant Program.

D. South Peninsula Development Project updates included Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan updates.

E. Other Port Project Updates included TxDot Maritime Questionnaire, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Max Energy Carbon Project, Ladder replacements, coating of CPA hydrants and Various Port Infrastructure projects.

**Agenda Item No. 8: Review and Consideration of Approval of Board Members****Committee Attendance, Committee Travel Requests.**

No action was taken on this agenda item.

**Agenda Item No. 9: Review and Consideration of 2024 GICA Convention Sponsorship.**

The Board Members reviewed a copy of the agenda for the 119<sup>th</sup> annual Gulf Intracoastal Canal Association's Convention. The convention was to be held at the Westin New Orleans from August 7<sup>th</sup>-9<sup>th</sup>. In the past, the Board sponsored the convention in the amount of \$2,500.00. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the sponsorship in the amount of \$2,500.00 for the 2024 GICA Convention. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

**Agenda Item No. 10: Review and Consideration of Memos of Understanding between the Calhoun Port Authority and Calhoun County, Texas for use of the Port's Submerged Land for the Highway 316 Erosion Project and the Indian Point Erosion Project.**

The Board Members reviewed copies of the MOU's for the Highway 316 Erosion Control Project and the Indian Point Erosion Control Project. These MOU's allowed the county to do erosion control work on two areas and allow them to place material of not less than 180 days' notice or by expiration of the end of the 10<sup>th</sup> calendar year anniversary of the effective date of the agreement. Pursuant to further

review and discussion, a motion was made by Board Member Justin Weaver to approve the Memorandum of Understanding between the Calhoun Port Authority and Calhoun County, Texas for the use of the Port's Submerged Land for the Highway 316 Erosion Project and the Indian Point Erosion Project. The motion was seconded by Board Member Marty Strakos and the motion carried unanimously.

**Agenda Item No. 11: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:**

**Section 551.071 – Attorney Consultation**

**Section 551-072 – Real Property Transactions**

**Section 551.087 – Economic Development Negotiations**

Board Secretary Luis De La Garza announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:28 a.m.

**Agenda Item No. 12: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.**

The Board adjourned the Closed Session at 10:09 a.m. Board Secretary Luis De La Garza announced that “No action or consensus had been taken in closed session”.

**Agenda Item No. 13: Review and Consideration of Qualification Submittals (RFQ) for the Matagorda Ship channel Improvement Project (MSCIP), EIS Supplemental Environmental Survey and Approval to Enter into a Service Agreement.**

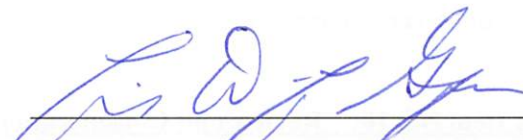
No action was taken on this agenda item.

**Agenda Item No. 14: Receive Chief Executive and Commissioners Comments.**

No action was taken on this agenda item.

**Agenda Item No. 15: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:10 a.m. on Wednesday, July 10, 2024.

  
Luis De La Garza, Acting Board Chair

ATTEST:

  
Jay Cuellar, Assistant Board Secretary