

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
October 14, 2024**

A regular meeting of the Calhoun Port Authority was held on Monday, October 14, 2024 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – Justin Weaver  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Nancy Perez  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Alan Sanders –Dinsmore & Shohl, LLP - via telephone  
Felicia Herral – Director of Engineering  
Miranda Malek – Manager of Administration

Others attending were:

D. D Turner – The *Wave* – via telephone  
Rhonda Cummins – Point Comfort Seafarers Center  
Steve Marwitz  
JP Strickland – Alcoa  
Jeremy Boyd – RLB Construction  
Gene Guernsey – Gene Guernsey & Associates

**Agenda Item No. 1: Call to Order:**

Board Secretary Luis De La Garza called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was said by Board Member Justin Weaver and a prayer was led by Board Secretary Luis De La Garza.

**Agenda Item No. 3: Public Comment Written or Oral.**

Rhonda Cummins gave the board an update on the Seafarers Center.

**Agenda Item No. 4: Approve the minutes of the Wednesday, September 11, 2024 Regular Meeting.**

The Board Members reviewed the minutes from the Wednesday, September 11, 2024 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver

to approve the minutes as presented. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 5: Review and Consideration of Filling Vacancy for Unexpired Term of Board Place 5.**

Board Secretary Luis De La Garza nominated Ms. Nancy Perez to fill the vacancy for the unexpired term of board place 5. The motion was seconded by Board Member Jay Cuellar and the motion carried unanimously.

**Agenda Item No. 6: Review and Discussion of election of Board Officer(s) Pursuant to Board Bylaws.**

Board Secretary Luis De La Garza nominated Board Member Jay Cuellar for the position of Board Chair. The motion was seconded by Board Member Marty Strakos and the motion carried unanimously. Board Secretary Luis De La Garza nominated Board Member Marty Strakos for the position of Assistant Board Secretary. The motion was seconded by Board member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 7: Review of Financial Reports: All Funds.**

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of September 30, 2024:

- 1.) Accounts Receivable Report as of September 30, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 33% current as of September 30, 2024.

**Agenda Item No. 8: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the October 14, 2024 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Luis De La Garza to approve disbursements and the corresponding transfers for October 14, 2024. The motion was seconded by Board Member Dan Krueger and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
	<b>GROSS REVENUE FUND</b>	
	To Port Operations Fund	\$85,475.88
	To Port Operations Fund	\$76,656.65
	To Port Operations Fund	\$ 73,350.61
	To Port Operations Fund	\$760,003.57

Total

\$ 995,486.71

**MAINTENANCE & OPERATIONS FUND**

To Port Operations Fund

Total

**BUSINESS DEVELOPMENT FUND**

To Port Operations Fund

\$ 806.36

Total

\$ 806.36

**AN/NH3 OPERATING FUND**

To Port Operations Fund

Total

**TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT**

\$ 996,293.07

**Agenda Item No. 9: Reports: Port Director, Engineer & Committees.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month:

That a total of 45 vessels had arrived at the public port facilities during the month of September; 7 deep draft arrivals and 38 inland barges and a total of 157 invoices were issued. Further, that 8 deep draft vessels were already on schedule for October arrival.

Total revenue tons for the month of September were 183,704.1 short tons. Total revenue tons for fiscal year 2025 was 840,9921.7 short tons.

B. Harvest loaded 6 barges of crude oil totaling 17,181.4 short tons.

C. Max Midstream loaded 2 barges of crude oil totaling 5,992.7 short tons.

D. Seadrift Coke loaded out 5 barges to 1 ship totaling 8,265.5 short tons.

E. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting, making water line repairs and continued to do their weekly inspections of port equipment.

Felicia Harral, Engineering Director, reported the following:

Matagorda Ship Channel Improvement Project updates for PED, Pipeline relocation, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

A. Matagorda Ship Channel Improvement Project:

a. MSCIP Pipeline Relocations, MSCIP Geotechnical Sampling, MSCIP Environmental Sampling, MSCIP Cultural Survey and MSCIP Environmental Survey.

b. MSC FY 2021 Maintenance Dredging

B. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.

C. South Peninsula Development Project

a. Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan and Barge Staging Area.

D. Other Port Project Updates included AN Vapor Combustion Unit Replacement project, GCD Gangway Project, GCD Fender Replacement, Cathodic Protection System, Ladder replacements, coating of CPA hydrants and Various Port Infrastructure projects.

**Agenda Item No. 10: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.**

No action was taken on this agenda item.

**Agenda Item No. 11: Review and Consideration of Bids Received for the North Peninsula Boat Ramp Project and Award Bid.**

The Board Members reviewed the bids that were received for the North Peninsula Boat Ramp Project. Port Engineer Felicia Harral recommended to the Board that the contract be awarded to Shirley and Sons with a bid amount of \$1,605,892.00. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to award the contract to Shirley & Sons for the North Peninsula Boat Ramp Project in the amount of \$1,605,892.00. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 12: Review and Consideration of Memos of Understanding between the Calhoun Port Authority and Calhoun County, Texas for use of the Port's Submerged Land for the Highway 316 Erosion Project and the Indian Point Erosion Project.**

In a previous Board Meeting, the Board approved the Memos of Understanding between the Calhoun Port Authority and Calhoun County, Texas for use of the Port's Submerged Land for the Highway 316 Erosion Project and the Indian Point Erosion Project. The signature authority had since changed leading to this being brought back before the Board. The signature line is the only change. Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver to approve the Memos of Understanding with the change. The motion was seconded by Board Secretary Luis De La Garza and the motion carried unanimously.

**Agenda Item No. 13: Review and Consideration of a Resolution of Support of the Calhoun Port Authority for a New Access Road onto the New Hwy 35 Bridge at the Victoria Barge Canal by Randy Boyd.**

No action was taken on this agenda item.

**Agenda Item No. 14: Review and Consideration of Authorization for the Port Director or the Deputy Port Director to sign the antiquities Permit Application Underwater Archeology for the Calhoun Port Authority as Landowner of the Submerged Property.**

The Board Members reviewed a copy of an email received from Mr. Mark Mazoch with Arcadis Design and Consultancy which provided the permit application for the marine survey and the associated work plan. Pursuant to further review and discussion, a motion was made by Board Member Justin Weaver to grant signature authority to the Port Director or the Deputy Port Director for the antiquities permit application underwater archeology. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 15: Review and Consideration of a Proposed Amendment of or Addendum to Board Bylaws and of Associated Administrative and Equipment Infrastructure for Conducting Virtual-Access Board Meetings.**

The Members of the Board reviewed a proposed amendment of or Addendum to Board Bylaws and of Associated Administrative and Equipment infrastructure for Conducting Virtual-Access Board Meetings. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La

Garza to approve the proposed amendment to the Board Bylaws and of associated administrative and equipment infrastructure for conducting virtual-access board meetings. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

**Agenda Item No. 16: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:**

**Section 551.071 – Attorney Consultation**

**Section 551-072 – Real Property Transactions**

**Section 551.087 – Economic Development Negotiations**

Board Secretary Luis De La Garza announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:52 a.m.

**Agenda Item No. 17: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.**


The Board adjourned the Closed Session at 10:35 a.m. Board Chair Jay Cuellar announced that “No action or consensus had been taken in closed session”.

**Agenda Item No. 18: Receive Chief Executive and Commissioners comments.**

No action was taken on this agenda item.

**Agenda Item No. 19: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:41 a.m. on Monday, October 14, 2024.

  
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Jay Cuellar, Board Chair

ATTEST:

  
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Luis De La Garza, Board Secretary