

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
January 8, 2025**

A regular meeting of the Calhoun Port Authority was held on Wednesday, January 8, 2025 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Marty Strakos - absent  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – Justin Weaver  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Nancy Perez - absent  
Commissioner # 6 – Dan Krueger

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Alan Sanders –Dinsmore & Shohl, LLP  
Felicia Harral – Director of Engineering  
Miranda Malek – Manager of Administration

Others attending were:

Steve Marwitz  
Amy Blanchette – Formosa Plastics  
JP Strickland – Alcoa  
Jack Wu – Formosa Plastics  
Steve Svetlik – Max Midstream

**Agenda Item No. 1: Call to Order:**

Board Chair Jay Cuellar called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

**Agenda Item No. 2: Safety Briefing, Pledge of Allegiance and Invocation.**

All attendees of the meeting were briefed on the location of life saving devices and the closest assembly point in the event of a Shelter in Place incident. The Pledge of Allegiance, The Texas Pledge - was led by Board Member Justin Weaver. A prayer was said by Board Secretary Luis De La Garza followed by a short safety briefing.

**Agenda Item No. 3: Public Comment Written or Oral.**

No action was taken.

**Agenda Item No. 4: Approve the minutes of the Wednesday, December 11, 2024 Regular Meeting and the Monday, December 30, 2024.**

The Board Members reviewed the minutes from the Wednesday, December 11, 2024 Regular Meeting and the Monday, December 30, 2024. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to approve the minutes with the noted revisions. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 5: Review of Financial Reports: All Funds.**

Deputy Port Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of December 31, 2024:

- 1.) Accounts Receivable Report as of December 31, 2024
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 40% current as of December 31, 2024.

**Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the January 8, 2025 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Dan Krueger to approve disbursements and the corresponding transfers for January 8, 2025. The motion was seconded by Board Secretary Luis De La Garza and the motion carried that the disbursements and the corresponding transfers be approved as discussed.

TRANSFER NO.	FUND ACCOUNT	AMOUNT
	<b>GROSS REVENUE FUND</b>	
	To Port Operations Fund	\$85,404.75
	To Port Operations Fund	\$27,989.55
	To Port Operations Fund	\$72,017.74
	To Port Operations Fund	\$350,333.55
	Total	\$ 535,745.59
	<b>MAINTENANCE &amp; OPERATIONS FUND</b>	
	To Port Operations Fund	
	Total	
	<b>BUSINESS DEVELOPMENT FUND</b>	
	To Port Operations Fund	\$ 372.10
	Total	\$ 372.10
	<b>AN/NH3 OPERATING FUND</b>	
	To Port Operations Fund	

Total

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**TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT**


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**\$ 536,117.69**


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**Agenda Item No. 7: Reports: Port Director, Engineer & Committees.**

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of December:

That a total of 77 vessels had arrived at the public port facilities during the month of November; 29 deep draft arrivals and 48 inland barges and a total of 195 invoices were issued. Further, that 11 deep draft vessels were already on schedule for January arrival.

Total revenue tons for the month of December were 459,026.5 short tons. Total revenue tons for fiscal year 2025 was 1,889,211.5 short tons. The Port was approximately 22.6% behind in tonnage from the same time period last year.

B. Harvest loaded 2 barges of crude oil totaling 5,300.5 short tons.

C. Seadrift Coke loaded 3 barges of needle coke to 1 ship totaling 4,954.5 short tons.

D. NGL loaded 1 barge of crude oil totaling 3,302.6 short tons.

E. MAX loaded 1 barge of crude oil 3,218.0 short tons.

F. Port Maintenance continued to work on electrical repairs to the cathodic protection system, continued installing new lighting, making water line repairs and continued to do their weekly inspections of port equipment.

Felicia Harral, Engineering Director, reported the following:

Matagorda Ship Channel Improvement Project updates for PED, Pipeline relocation, Geotechnical Sampling, Environmental Sampling, Cultural Survey (Archeology) & Environmental Survey (Oyster).

A. Matagorda Ship Channel Improvement Project:

a. MSCIP Pipeline Relocations, MSCIP Geotechnical Sampling, MSCIP Environmental Sampling, MSCIP Cultural Survey and MSCIP Environmental Survey.

b. MSC FY 2021 Maintenance Dredging

B. North Peninsula Projects road & parking improvements, boat ramp & gate 3 access.

C. South Peninsula Development Project

a. Bean Tract Wetlands Creation Project - South Peninsula Development & Mitigation Plan and Barge Staging Area.

b. Barge Fleeting Area – UES is in the field getting data and working with WSP.

D. Other Port Project Updates included GCD Gangway Project, GCD Fender Replacement, Pads on bumper footer, Cathodic Protection System repairs, ladder replacements, coating of CPA hydrants, barge dolphin replacement and Various Port Infrastructure projects.

**Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee Attendance, Committee Travel Requests.**

Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to approve the Board Members committee attendance and committee travel request. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 9: Review and Consideration of a Resolution of Support Proposed Legislative Amendments to Governance of Calhoun Port Authority.**

The Board Members reviewed a copy of a resolution of support for proposed legislative amendments to governance of Calhoun Port Authority. This amendment would provide for a Board of seven commissioners with one being an at large position from the Port territory as defined by Section 5003.004 of the government code. The initial election of the at large position would occur on the uniform election date of May 2027. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to support the resolution for the 7<sup>th</sup> board position at large. The motion was seconded by Board Member Justin Weaver and the motion carried unanimously.

**Agenda Item No. 10: Review and Consideration of Approval of the 2025 Holiday Schedule for the Employees of the Calhoun Port Authority.**

The Board reviewed a copy of the 2025 Holiday Schedule for the employees of the Calhoun Port Authority. The proposed schedule observes the same holidays as previous years and is limited to 11 days. Pursuant to further review and discussion, a motion was made by Board Secretary Luis De La Garza to approve the 2025 holiday schedule for the employees of the Calhoun Port Authority. The motion was seconded by Board Member Dan Krueger and the motion carried unanimously.

**Agenda Item No. 11: Closed Session: As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:**

**Section 551.071 – Attorney Consultation**

**Section 551-072 – Real Property Transactions**

**Section 551.087 – Economic Development Negotiations**

Board Chair Jay Cuellar announced that As Authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topics may be considered in Closed Session:

Section 551.071 – Attorney Consultation

Section 551-072 – Real Property Transactions

Section 551.087 – Economic Development Negotiations

“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:48 a.m.

**Agenda Item No. 12: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.**

The Board adjourned the Closed Session at 10:23 a.m. Board Chair Jay Cuellar announced that “No action or consensus had been taken in closed session”.

**Agenda Item No. 13: Receive Chief Executive and Commissioners comments.**

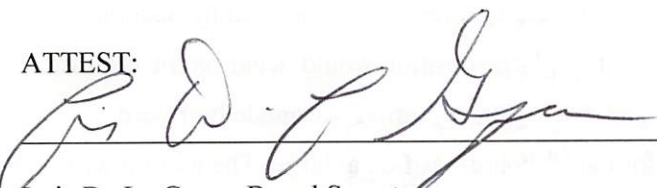
No action was taken on this agenda item.

**Agenda Item No. 14: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:25 a.m. on Wednesday, January 8, 2025.

  
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Jay Cuellar, Board Chair

ATTEST:

  
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Luis De La Garza, Board Secretary